


FORM **F-21**  
(8-1-2003)

U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

2003 ANNUAL  
SURVEY OF  
LOCAL GOVERNMENT  
FINANCES

MUNICIPALITIES AND  
TOWNSHIPS

RETURN TO



U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

Data supplied by

Name

Title

Telephone

Area code

Number

(Please correct any error in name, address, and ZIP Code)

CENSUS USE ONLY	BEG	REV	EXP	END
	REP	DIFF	V98	

IMPORTANT

Please provide data for your fiscal year that ended between July 1, 2002 and June 30, 2003. Mark (X) in the appropriate box to indicate the ending date of your government's fiscal year (12-month accounting period) and report data for this period only.  
**Use the fiscal year called for by this instruction even though a more recent one may be available.**

2002		2003	
<input type="checkbox"/> July	<input type="checkbox"/> October	<input type="checkbox"/> January	<input type="checkbox"/> April
<input type="checkbox"/> August	<input type="checkbox"/> November	<input type="checkbox"/> February	<input type="checkbox"/> May
<input type="checkbox"/> September	<input type="checkbox"/> December	<input type="checkbox"/> March	<input type="checkbox"/> June

This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0585. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number were not displayed, we could not request your participation in this survey.

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of the population served, and the extent and complexity of their financial accounts. We estimate public reporting burden for this collection of information to vary from 1.5 to 8.0 hours per response, with an average of 6.0 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0585, U.S. Census Bureau, 4700 Silver Hill Road, Stop 1500, Washington, D.C. 20233-1500. You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0585" as the subject.

NOTE →

Refer to any enclosed supplementary instructions before completing this form. **Report all amounts in whole dollars.** Where exact data are not available, please submit estimates. If you have any questions please call 1–800–242–4523.

Part I

TAX REVENUES

Items 1—3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

1. Property taxes —All taxes on property, real or personal, measured by value. **Report collections during the fiscal year from all levies for all funds of your government and its agencies; include levies for debt service, pension funds, and other funds or purposes.** *However, exclude any taxes you collected for other governments.*

2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.) *Report only those taxes imposed by your government; shares of taxes imposed by another government are to be reported under part II below.*

3. Licenses, permits, and other taxes — Taxes not included in items 1 and 2 above (e.g., license and inspection charges on occupations and businesses, animals, vehicles, etc.)

a. General sales tax

b. Gasoline tax

c. Liquor tax

d. Cigarette and tobacco taxes

e. Public utilities tax

f. Other

a. Income, payroll, or earnings tax (local)

b. Motor vehicle licenses (local)

c. Fees retained from tax collections by officials of your government

d. Other —*Specify*

Amount — **Omit cents**

T01

\$

T09

T13

T10

T16

T15

T19

T40

T24

T99

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PLEASE RETAIN A COPY OF THE COMPLETED QUESTIONNAIRE FOR YOUR FILES

Part IIINTERGOVERNMENTAL REVENUE						
Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes, and reimbursements for services performed for other governments, excluding loans. Also exclude here, and report as "Tax revenues" in part I, any taxes imposed by your government which were collected for it by another government.			<b>Exclude</b> here and report in part III, item 1, all receipts from utility sales to other governments. <b>Column (a)</b> — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State. <b>Column (c)</b> — Report only amounts received <b>directly</b> from the Federal Government.			
Purpose for which received	Amount — <b>Omit cents</b>					
	From State (a)		From other local governments (b)		From Federal Government <b>directly</b> (c)	
<b>1. General support</b> — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed. <i>Include amounts received as aid for property tax relief.</i>	C30		D30		B30	
	\$	.00	\$	.00	\$	.00
<b>2. Streets and highways</b>	C46		D46		B46	
		.00		.00		.00
<b>3. Education</b>	C21		D21		B21	
		.00		.00		.00
<b>4. Public welfare (including Medicaid)</b>	C79		D79		B79	
		.00		.00		.00
<b>5. Health and/or hospitals</b>	C42		D42		B42	
		.00		.00		.00
<b>6. Housing and community development</b>	C50		D50		B50	
		.00		.00		.00
<b>7. Water supply system</b>	C91		D91		B91	
		.00		.00		.00
<b>8. Electric power system</b>	C92		D92		B92	
		.00		.00		.00
<b>9. Gas supply system</b>	C93		D93		B93	
		.00		.00		.00
<b>10. Mass transit rail and/or bus system</b>	C94		D94		B94	
		.00		.00		.00
<b>11. All other</b> — <i>Specify</i>	C89		D89		B89	
		.00		.00		.00
Part IIIREVENUES — Other than tax and intergovernmental revenues						
Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year.			Be sure to include revenue of all funds other than the exceptions noted in any separate instructions.			
<b>1. Utility sales revenue</b> — Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges. <i>Exclude any amounts paid to such utilities by the parent government, but include amounts received from the sale of utility commodities and services to the Federal, State or other local governments.</i>	Amount — <b>Omit cents</b>		<b>2d.</b> Recreation charges (swimming, golf, auditoriums, etc.)	Amount — <b>Omit cents</b>		
				A61		
				\$	.00	
	<b>a.</b> Water supply system	A91			A01	.00
		\$		.00		
	<b>b.</b> Electric power system	A92		.00	<b>f.</b> Parking facilities (parking lots, garages, parking meters on streets)	A60
<b>c.</b> Gas supply system	A93	.00	<b>g.</b> Sea and inland port facilities	A87	.00	
<b>d.</b> Transit or bus system	A94	.00	<b>h.</b> Municipal housing project rentals (gross)	A50	.00	
<b>2. Other sales and service revenue</b> — Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments (reported in part II).			<b>i.</b> Regular highway and toll facilities	A44	.00	
	<b>a.</b> Sewerage charges	A80	.00	<b>j.</b> Hospital charges received including amounts received on behalf of individual patients under the Medicare program or other insurance-type arrangements. <i>Report Medicaid at Intergovernmental Revenue for Public Welfare (part II, item 4) above, and amounts for hospital purposes received from other governments at part II, item 5 above.</i>	A36	.00
	<b>b.</b> Refuse collection and disposal charges	A81	.00	<b>k.</b> Other (including miscellaneous fee collections)	A89	.00
	<b>c.</b> Education	A09		<b>PLEASE CONTINUE ON NEXT PAGE</b>		
	<b>(1)</b> Gross receipts from sale of school lunches		.00			
	<b>(2)</b> Other school receipts, including tuition from pupils	A12	.00			

Part III REVENUES — Other than tax and intergovernmental revenues — Continued					
3. <b>Special assessments</b> — Compulsory contributions and reimbursements from owners of property benefitted by improvements (streets, sewers, sidewalks, water extensions, etc.), as well as for servicing special assessment debt. <i>Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2.</i>	Amount — <b>Omit cents</b>				
	U01				
	\$			.00	
4. <b>Receipts from sale of property</b> — Amounts from sale of realty, other than by tax sales (Include at Part I, item 1), including property sold to other governments.	U11			.00	
5. <b>Interest earnings</b> — Interest received on all deposits and investment holdings of your government and its agencies, excluding earnings of any employee pension fund. <i>Include interest on construction funds.</i>	U20			.00	
6. <b>Rents and royalties</b> — Revenue from temporary possession or use of government-owned buildings, land, and other properties. <i>Exclude housing, airport, and all other rental revenue reported for specific municipal services in part III, item 2, on page 2.</i>	U40			.00	
7. <b>Miscellaneous other revenue</b> — Revenue of your government and its agencies not covered by items 1 through 6, except tax and intergovernmental revenues. Include fines and forfeits, donations from private sources, insurance adjustments, etc.  <b>Do not include:</b>  (1) proceeds from borrowing;  (2) receipts from sale of security holdings;  (3) transfers between funds or agencies of your government; or  (4) employee's contributions to, and interest earnings of, any employee pension fund. <i>Specify major items.</i>	Other revenue	Amount — <b>Omit cents</b>			
	a.		\$	.00	
	b.			.00	
	c.			.00	
	d.			.00	
	e.			.00	
	f.			.00	
			U99		
	<b>TOTAL, miscellaneous other revenue</b> —————→		\$		.00

Part IV DIRECT EXPENDITURES BY PURPOSE AND TYPE				
Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported in part V.  Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions included with this form.  <b>Column (a)</b> — Enter in the appropriate functional category direct expenditure for compensation of employees and for supplies, materials, operating leases, and contractual services. <b>Include</b> gross	salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement coverage, etc. <b>Exclude:</b> (1) capital outlay (report in columns (b) and (c)); and (2) amounts paid to other governments (report in part V).  <b>Column (b)</b> — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc. Report capitalized interest paid on construction loans in item 24, column (a).  <b>Column (c)</b> — Report all expenditures for purchase of land and existing structures. <b>Include</b> equipment purchases and lease-purchase installment contracts.			
	Amount — <b>Omit cents</b>			
Purpose	Current operation Direct expenditure including salaries and wages <i>(Exclude intergovernmental payments — report in part V.)</i>  (a)	Capital outlay		
		Construction  (b)	Purchase of equipment, and land and existing structures  (c)	
<b>GOVERNMENTAL ADMINISTRATION</b>	E23	F23	G23	
1. <b>Financial administration</b> — Office of the finance director, auditor, comptroller, treasurer; tax assessment and collection; central accounting and purchasing services, budgeting, etc. (including related data processing)	\$	\$	\$	.00
2. <b>Judicial and legal</b> — All municipal court and court-related activities including juries, probate officials, prosecutors, bailiffs, marshals, public defenders, municipal attorneys, legal departments, and court activities of sheriff's departments. <i>Exclude probation and parole; report in item 7.</i>				.00
3. <b>General municipal buildings</b> — Construction, maintenance, and operation of city hall and any other buildings not relating to particular purposes. <i>Expenditure for firehouses, hospitals, etc., is to be reported for the purpose directly involved.</i>				.00
4. <b>Central Administration</b> — City council, aldermen or commissioners; mayor; manager; city clerk's office, recorder, planning, zoning, and personnel.				.00
<b>PUBLIC SAFETY</b>	E62	F62	G62	
5. <b>Police</b> — <b>Include:</b> municipal police agencies for preventing, controlling, or reducing crime; coroners; medical examiners; vehicular inspection activities; and traffic control and safety activities. <b>Exclude:</b> municipal contribution to a local police pension fund; and highway engineering and planning <i>(report in item 13.)</i>				.00
6. <b>Fire</b> — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. <i>Include ambulance and paramedic services handled by the fire department. Exclude any municipal contribution to a local fire pension fund.</i>				.00

Part IV DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued							
Purpose		Amount — <b><i>Omit cents</i></b>					
		Current operation Direct expenditure including salaries and wages ( <i>Exclude intergovernmental payments — report in part V.</i> )	Capital outlay				
			Construction	Purchase of equipment, and land and existing structures			
		(a)		(b)		(c)	
<b>PUBLIC SAFETY — Continued</b>		E05		F05		G05	
<b>7. Correction</b> — Construction and operation of city jails, reformatories, juvenile detention facilities, etc., whether for adults or juveniles. <b><i>Include probation and parole activities but exclude "lock-up" operations (report in item 5).</i></b>		\$	.00	\$	.00	\$	.00
<b>8. Protective inspection and regulation</b> — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.		E66	.00	F66	.00	G66	.00
<b>ENVIRONMENT AND HOUSING</b>		E80	.00	F80	.00	G80	.00
<b>9. Sewerage</b> — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants.			.00		.00		.00
<b>10. Solid waste management</b> — Street cleaning and the collection and disposal of refuse and garbage.		E81	.00	F81	.00	G81	.00
<b>11. Parks and other recreation</b> — Include: playgrounds; golf courses; swimming pools; museums; marinas; community music, drama, celebrations; zoos, and other cultural activities.		E61	.00	F61	.00	G61	.00
<b>12. Housing and community development</b> — Gross expenditure for urban renewal, slum clearance, housing projects, and similar activities.		E50	.00	F50	.00	G50	.00
<b>TRANSPORTATION</b>		E44	.00	F44	.00	G44	.00
<b>13. Highways</b> — Construction and maintenance of municipal streets, sidewalks, bridges, and toll facilities. Also includes street lighting, snow removal, and highway engineering, control, and safety. <b><i>Exclude here and report in item 10 street cleaning expenditure. Include in part V any payments to the State or county for highway purposes. Report interest on highway debt in item 24e.</i></b>			.00		.00		.00
<b>14. Municipal airports</b>		E01	.00	F01	.00	G01	.00
<b>15. Parking facilities</b> — Municipal garages, parking lots, etc., and all purchases and maintenance of meters (including on-street meters).		E60	.00	F60	.00	G60	.00
<b>16. Sea and inland port facilities</b> — Docks, wharves, harbors, piers, canals, waterways and related warehouses.		E87	.00	F87	.00	G87	.00
<b>17. Transit subsidies</b> — Paid for support of <b>private</b> transit facilities. <i>Report expenditures for your <b>own government's</b> transit system in 25d and payments to <b>other governments</b> for transit services in part V on page 5.</i>		E47	.00				
<b>SOCIAL SERVICES</b>  <b>18. Public welfare</b> — Support of, and assistance to, needy persons, including municipal expenditure from State and Federal grants.	<b>a.</b> Money paid <b>directly</b> to needy persons covered by Federal aid programs. Temporary assistance for needy families or family support payments (AFDC).	E67	.00				
	<b>b.</b> Money paid <b>directly</b> to needy persons <b>not</b> covered by Federal aid programs (general relief, home relief, poor relief, etc.).	E68	.00				
	<b>c.</b> Payments to landlords, utilities, vendors, etc., for rent, goods, and services furnished to needy persons, other than for medical and hospital care.	E75	.00				
	<b>d.</b> Payments to private vendors for medical and hospital care provided to needy persons. <i>Do not report here any expenditure for, or payments to, hospital or health agencies operated by your government. (See items 19 and 21.)</i>	E74	.00				
	<b>e. Other public welfare</b> — Administration of relief and assistance, welfare institutions (including nursing homes), foster care, related community action programs, and other welfare activities not covered in items a, b, c, and d. <i>Include in part V any payments to the State or county for municipal share of State or county welfare costs.</i>	E79	.00	F79	.00	G79	.00
<b>19. Own hospitals</b> — Construction and operation of hospitals by your government. <i>Nursing homes not directly associated with a hospital are to be reported in item 18e.</i>		E36	.00	F36	.00	G36	.00
<b>20. Other hospitals</b> — Payments to hospitals operated privately. <i>Exclude here, and report in item 18d, any payments under public welfare programs. Report payments to hospitals operated by other governments in part V.</i>		E38	.00	F38	.00	G38	.00
<b>21. Health (other than hospitals)</b> — All public health activities except provision of hospital care. Include environmental health activities: health regulation and inspection, water and air pollution control, mosquito control, animal control warden, inspection of food handling establishments, and ambulance and paramedic services <b>not</b> part of a fire department. <i>Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report payments under public welfare program in items 18d.</i>		E32	.00	F32	.00	G32	.00

Part IV DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued									
Purpose			Amount — <b>Omit cents</b>						
			Current operation Direct expenditure including salaries and wages <i>(Exclude intergovernmental payments — report in part V.)</i>	Capital outlay					
				Construction		Purchase of equipment, and land and existing structures			
			(a)		(b)		(c)		
<b>EDUCATION SERVICES</b>			E12		F12		G12		
<b>22. Education</b> — If your government does not directly administer schools, report any expenditures for school purposes. If your government does operate local schools, please see supplementary instructions for your State. <i>Report payments to local school districts in part V.</i>			\$	.00	\$	.00	\$	.00	
<b>23. Libraries</b> — Include payments to nongovernmental libraries as well as expenditures for libraries operated by the city. <i>Aid to other governmental libraries should be reported in part V.</i>			E52	.00	F52	.00	G52	.00	
<b>INTEREST ON DEBT</b> <b>24.</b> Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations. <i>Include capitalized interest paid on construction loans.</i>	<b>a.</b> Water supply system	I91	.00						
	<b>b.</b> Electric power system	I92	.00						
	<b>c.</b> Gas supply system	I93	.00						
	<b>d.</b> Transit or bus system	I94	.00						
	<b>e.</b> All interest not covered by items 24a through 24d	I89	.00						
<b>UTILITIES</b> <b>25.</b> Gross expenditure for utility systems operated by your government. <b>Exclude:</b> interest (report in item 24); utility contributions to the parent government; the cost of providing services to the parent government (e.g., for street lighting, hydrant rentals, etc.); and depreciation.	<b>a.</b> Water supply system	E91	.00	F91	.00	G91	.00		
	<b>b.</b> Electric power system	E92	.00	F92	.00	G92	.00		
	<b>c.</b> Gas supply system	E93	.00	F93	.00	G93	.00		
	<b>d.</b> Transit or bus system	E94	.00	F94	.00	G94	.00		
<b>ALL OTHER EXPENDITURES</b> <b>26.</b> Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgements and insurance premiums; and municipal service agencies, such as a central garage or an engineering department which serves more than one functional agency, and whose expenses are not allocated to the various departments. <b>Do not include:</b> (1) payments for retirement of debt, (2) payments for purchase of securities, (3) transfers between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.	Other — <i>Specify</i>	E89		F89		G89			
	<b>a.</b>		.00		.00		.00		
	<b>b.</b>		.00		.00		.00		
	<b>c.</b>		.00		.00		.00		
	<b>d.</b>		.00		.00		.00		
	<b>e.</b>		.00		.00		.00		
	<b>f.</b>		.00		.00		.00		
<b>Part V INTERGOVERNMENTAL EXPENDITURES</b>									
Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis, e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (a) of part IV). <b>Private</b> transit subsidies are included in section IV. Enter "None" if your government made no reportable payments to other governments during the fiscal year.									
Item	Type of recipient government(s) (County, State, School districts, etc.) (a)	Amount — <b>Omit cents</b> (b)		Item	Type of recipient government(s) (County, State, School districts, etc.) (a)	Amount — <b>Omit cents</b> (b)			
<b>1.</b> Education		\$	.00	Other — <i>Specify</i>		\$	.00		
<b>2.</b> Welfare			.00	<b>5.</b>			.00		
<b>3.</b> Highways			.00	<b>6.</b>			.00		
<b>4.</b> Transit subsidies			.00	<b>7.</b>			.00		
				<b>8.</b>			.00		
<b>Part VI PERSONNEL EXPENDITURES</b>								Amount — <b>Omit cents</b>	
Report the total expenditure for salaries and wages included in column (a) of part IV, as well as any salaries and wages paid to your own government's employees on construction projects carried out by those employees. →								Z00	
								\$	.00



Part VIIINDEBTEDNESS — Report special obligations of all agencies of your government as well as general municipal or town debt.						
A. Long-term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include in column (e) revenue and nonguaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners. Report in column (f) general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient. Exclude lease purchase installment contracts and amounts for compensated absences.						
Debt	Amounts by purpose — Omit cents					
	Outstanding at beginning of fiscal year	Issued during fiscal year (Include all refunding debt)	Retired during fiscal year (Include all refunded debt)	Outstanding total (Column (a) plus (b) minus (c))	Detail of long-term debt outstanding	
					Revenue and nonguaranteed bonds	Guaranteed bonds
	(a)	(b)	(c)	(d)	(e)	(f)
1. Public school	19H	29F	39F		44F	41F
	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00
2. Water supply system	19A	29A	39A		44A	41A
	.00	.00	.00	.00	.00	.00
3. Electric power system	19B	29B	39B		44B	41B
	.00	.00	.00	.00	.00	.00
4. Gas supply system	19C	29C	39C		44C	41C
	.00	.00	.00	.00	.00	.00
5. Transit system	19D	29D	39D		44D	41D
	.00	.00	.00	.00	.00	.00
6. Public debt for privately owned housing or industrial or business purposes						
	19T	24T	34T		44T	
	.00	.00	.00	.00	.00	
7. All other purposes	19X	29X	39X		44X	41X
	.00	.00	.00	.00	.00	.00
B. Short-term (interest-bearing) debt — Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less. Exclude accounts payable and other noninterest-bearing obligations.						Amount Omit cents
						61V
						1. Amount outstanding at beginning of fiscal year
2. Amount outstanding at end of fiscal year						64V
						.00
Part VIICASH AND INVESTMENTS HELD AT END OF FISCAL YEAR						
Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal government, Federal agency, State and local government and non-governmental securities. Report all investments at book value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets.						
Type of fund				Amount at end of fiscal year Omit cents		
1. Sinking funds — Reserves held for redemption of long-term debt				W01		
				\$		.00
2. Bond funds — Unexpended proceeds from sale of bond issues held pending disbursement				W31		.00
3. All other funds except employee retirement funds				W61		.00
Remarks						